

Activity Report

S. No.	Content	Details
1	Name of the Programme	Effective communication in English
2	Date & Time	25-11-2022.
3	Conducted by	Dept. of English
4	No. of Students attended	25
5	Chairperson	Dr. K. Srinivasa Rao, Principal
6	Chief Guest	Dr. K. Srinivasa Rao, Principal
7	Program Convener	Sri. S. Srinivasa Rao

EFFECTIVE COMMUNICATION IN ENGLISH

Effective communication is the process of exchanging ideas, thoughts, opinions, knowledge with clarity and purpose. When we communicate effectively both the sender and receiver feel satisfied. Listening to Native English speakers can help you to improve your own communication skills. Being able to communicate more effectively will help you to build stronger relationships with people around you. When you learn a new word in English, take a couple of minutes to memorize some sentences that contain it.

Three important rules of communication

- a) Say what you mean.
- b) Ask questions.
- c) Listen

Apart from the above, reading, writing, speaking and listening skills are also the prerequisite for good communication.

PHOTOGRAPHS

